

## Appendix 1

### Definition of Key Terms

#### Extract from Local Authority Youth Service Operational Planning 2004-05 Good Practice Guidance

The following tables set out a continuum of possible involvement by young people in youth work provision.

**What:** Gateways to youth work, access, making contact, developing and maintaining relationships with the invitation to move along the spectrum of youth work involvement  
**Numbers:** 25% of 13-19 year olds  
**Definitional Term:** Contact  
**Examples:** occasional attendance at a youth club, known to detached worker by name and sight, turn up from time to time at a youth work event, issue based session with a group within school. Not school assemblies.



**What:** range of time spent and frequency but taking up what is on 'offer' or, in other words, participating in the youth work curriculum in some way  
**Numbers:** 15% of 13-19 year olds  
**Definitional Term:** Participant  
**Examples:** active participation in a concentrated experience or at regular intervals over a period of time within an annual period.



**What:** Credit for achievements – informal, within a structure but possible for short activities or events e.g. making a presentation at a conference or reaching an objective in your personal programme such as anger management. This would be delivered by the workers known to the young person.  
**Numbers:** 60% of participants  
**Definitional Term:** Recorded outcome



**What:** Accredited outcomes  
**Numbers:** 30% of participants  
**Definitional Term:** Accredited outcome  
**Examples:** Gloucestershire Award – a local scheme; Youthtrain – developed and delivered locally but nationally accredited by OCN at NVQ level equivalents, AQA – a national scheme which accredits units developed locally; Youth Achievement Award, Getting Connected, Duke of Edinburgh Award etc.

## Youth Service Targets for 2007-2008

These targets are defined by the National benchmarks outlined in the Credit Where It Is Due Paper to which all Local Authority Youth Services are expected to work toward and attain. For RBWM these correlate to the following target numbers based on the most recent census data available, that of 2000.

For the purposes of working out our Service targets the 13 – 19 resident population Census Data 2000 is 11,427.

Indicator	Service Target
<b>25% contact</b> with the resident 13 – 19 population	<b>2,856</b>
A <b>participation</b> rate in youth work of <b>15%</b> of the resident 13 -19 population.	<b>1,713</b>
<b>60%</b> of participants in youth work gaining a <b>recorded outcome</b> .	<b>1,028</b>
<b>30%</b> of participants in youth work gaining an <b>accredited outcome</b> .	<b>514</b>

Attached at the end of this paper are the RBWM Wards and population data, which relates to specific areas within the Borough and has a direct bearing on each team locality. The WAT Team encompasses the Southern Parishes with work in the Northern Parishes primarily attributed to work carried out within scope and remit of the OEP. Though there is scope for other project teams such as the SIT and MAT to contribute to and carry out work within these areas.

The following targets are based on what is required to meet the set benchmarks and apportioned on an equitable level taking into account staffing, resources and facilities. It should also be noted that there will need to be high level of inter team work agreements and partnership agreements with both internal and external agencies and organisations to attain these targets.

### Example:

Youth Worker (YW)		Per 1/4 (Ind.)	X3 YW (Team)	Per ¼ (Team)
Accredited Outcomes (AO)	82	21	246	62
Recorded Outcomes (RO)	197	49	591	148
Participants (P)	273	68	819	205
Contacts (C)	455	114	1365	314

**Quarterly individual / project targets**

**Yearly individual / project targets**

**Yearly team targets**

**Quarterly team targets**

### **Maidenhead Team**

**Each full time youth worker needs to achieve:**

<b>Youth Worker (YW)</b>	<b>X1 YW (Ind)</b>	<b>Per ¼ (Ind)</b>	<b>X 3 YW (Team)</b>	<b>Per ¼ (Team)</b>
<b>Accredited Outcomes (AO)</b>	<b>64</b>	<b>16</b>	<b>192</b>	<b>48</b>
<b>Recorded Outcomes (RO)</b>	<b>128</b>	<b>32</b>	<b>384</b>	<b>96</b>
<b>Participants (P)</b>	<b>214</b>	<b>54</b>	<b>642</b>	<b>161</b>
<b>Contacts (C)</b>	<b>356</b>	<b>89</b>	<b>1068</b>	<b>267</b>

### **Windsor Team**

**Each full time youth worker needs to achieve:**

<b>Youth Worker (YW)</b>	<b>X1 YW (Ind)</b>	<b>Per ¼ (Ind)</b>	<b>X 3 YW (Team)</b>	<b>Per ¼ (Team)</b>
<b>Accredited Outcomes (AO)</b>	<b>82</b>	<b>21</b>	<b>246</b>	<b>62</b>
<b>Recorded Outcomes (RO)</b>	<b>197</b>	<b>49</b>	<b>591</b>	<b>148</b>
<b>Participants (P)</b>	<b>273</b>	<b>68</b>	<b>819</b>	<b>205</b>
<b>Contacts (C)</b>	<b>455</b>	<b>114</b>	<b>1365</b>	<b>341</b>

### **Social Inclusion Team**

**Each project needs to achieve:**

<b>Project (Pr)</b>	<b>X1 Pr (Ind)</b>	<b>Per ¼ (Ind)</b>	<b>X 3 Pr (Team)</b>	<b>Per ¼ (Team)</b>
<b>Accredited Outcomes (AO)</b>	<b>30</b>	<b>8</b>	<b>90</b>	<b>23</b>
<b>Recorded Outcomes (RO)</b>	<b>60</b>	<b>15</b>	<b>180</b>	<b>45</b>
<b>Participants (P)</b>			<b>380</b>	<b>95</b>
<b>Detached</b>	<b>200</b>	<b>50</b>		
<b>Special Projects</b>	<b>60</b>	<b>15</b>		
<b>Youth Participation</b>	<b>120</b>	<b>30</b>		
<b>Contact (C)</b>			<b>480</b>	<b>120</b>
<b>Detached</b>	<b>300</b>	<b>75</b>		
<b>Special Projects</b>	<b>60</b>	<b>15</b>		
<b>Youth Participation</b>	<b>120</b>	<b>30</b>		

**Outdoor Education Project**

<b>Project (Pr)</b>	<b>X1 Pr (Ind)</b>	<b>Per ¼ (Ind)</b>	<b>X 3 Pr (Team)</b>	<b>Per ¼ (Team)</b>
<b>Accredited Outcomes (AO)</b>	<b>60</b>	<b>15</b>	-	-
<b>Recorded Outcomes (RO)</b>	<b>120</b>	<b>30</b>	-	-
<b>Participants (P)</b>	<b>210</b>	<b>53</b>	-	-
<b>Contact (C)</b>	<b>350</b>	<b>88</b>	-	-

The most important targets we need to achieve in both the National Benchmarks and the Best Value Performance Indicators (BVPIs) are the recorded and accredited outcomes. These are the prime targets we are measured against and it should be considered that when the contact and participation targets are exceeded the recorded and accredited outcome targets subsequently increase by the same percentage. Therefore as the quantity increases the expectation of the quality also increases. These targets also reflect the fact that some young people may contribute to the overall targets on more than one occasion or project and once taken into consideration will reduce down to the set targets.

Youth workers are the only staff who need to record this information all partnership work and achievements will count towards attaining the overall service targets. Work carried out jointly with other youth workers should be agreed with prior consent as to who will attribute them to their work or how they will be shared.

The achievement of the targets is a not a competitive exercise but a foundation on which we practice and deliver the work. Therefore working together and more cohesively will provide a more inclusive and universal service to young people.

**Appendix 1.**

RBWM Wards	Total Population	13 – 19 Population	Target Numbers			
			25%	15%	60%	30%
<b>MAIDENHEAD</b>	<b>50,051</b>	<b>4,278</b>	<b>1070</b>	<b>642</b>	<b>385</b>	<b>193</b>
Belmont Ward	7,543	641	160	96	58	29
Boyn Hill Ward	6,970	592	148	89	54	27
Furze Platt Ward	7,179	610	153	92	56	28
Maidenhead Riverside Ward	6,995	595	149	89	54	27
Oldfield Road	7,327	623	156	93	56	28
Pinkneys Green Ward	6,836	581	145	87	52	26
Cox Green Ward	7,201	612	153	92	55	28
<b>WINDSOR</b>	<b>63,828</b>	<b>5,455</b>	<b>1364</b>	<b>818</b>	<b>491</b>	<b>245</b>
Castle Without Ward	6,173	525	131	79	48	24
Eton & Castle Ward (part)	339	29	7	4	2	1
Park Ward	4,971	423	106	63	38	19
Clewer East Ward	4,370	371	93	56	34	17
Clewer North Ward	7,245	616	154	92	56	28
Clewer South Ward	5,226	444	111	67	40	20
Old Windsor Ward	4,769	405	101	61	36	18
Datchet Ward	4,647	395	99	59	35	18
Eton & Castle Ward (part	2,686	228	57	34	20	10
Eton Wick Ward	2,294	195	49	29	18	9
Horton & Wraysbury Ward	4,634	394	99	59	35	18
Sunningdale Ward & Parish	4,870	414	104	62	37	19
Ascot & Cheapside Ward	5,063	430	108	65	39	19
Sunninghill & South Ascot Ward	6,541	556	139	83	50	25
<b>VARIOUS TEAMS (SIT,OEP)</b>	<b>19,762</b>	<b>1,689</b>	<b>422</b>	<b>253</b>	<b>152</b>	<b>76</b>
Bisham & Cookham Ward	6,657	566	142	85	51	25
Bray Ward	6,999	595	149	89	54	27
Hurley & Walthams Ward	6,106	519	130	78	47	23
<b>RBWM TOTAL</b>	<b>133,641</b>	<b>11,427</b>	<b>2,856</b>	<b>1713</b>	<b>1028</b>	<b>514</b>